

## **KHPAC New Member Orientation**

### **Meeting Minutes**

April 25-26, 2014

#### **Opening**

The New Member Orientation meeting of the KY HIV/AIDS Planning & Advisory Council was called to order at 9:00 on April 25, 2004 in Frankfort, KY at Fairfield Inn by Mark Royse. Beverly Mitchell distributed binders to all members and reviewed contents.

#### **Present**

Amy Wilson, Rachel Safeek, Shannette Owens, Ron Berry, Gayle Yocum, Mahri Bahati, Beverley Mitchell, Kelly Cunnagin, Gloria Dennis, Rebecca Brown, Andrea Fiero, Shawn Carney, John Bentley, Donald Chenault, Blake Flaughner, Brad Hampton, Mark Johnson, Joseph Keith, Mallory Kruchman, Russell Lemons, Albert Parker, Mark Royse, Carlos Seranno, Karen Sams.

#### **Approval of Agenda**

The agenda was unanimously approved as distributed.

#### **Approval of Minutes**

No minutes to report.

#### **Committee Reports**

The group nominated & approved the following Chairs and At-Large members with members selecting a committee on which to serve.

- A. Policy & Promotion
  - 1 Chair: Amy Wilson
  - 2 At Large: Rachel Safeek
- B. Prevention & Care
  - 1 Chair: Shannette Owens – Acting Chair until Amanda Beck-Meyers returns from leave.
  - 2 At Large: Ron Berry

#### **New Business**

Leisha McKinley-Beach, Southern Regional Coordinator for the Black AIDS Institute, was the featured speaker. She provided members with an orientation to HIV Planning Guidance and its alignment with the National HIV/AIDS Strategy and high impact prevention. The goals of the National HIV/AIDS Strategy were reviewed along with a historical perspective of community planning with the National HIV/AIDS Strategy. HIV Planning Guidance was described and the members challenged to be the voice of the community.

After lunch, Julie Nakayima presented an overview of the Kentucky epidemic. Important statistical data was shared to provide an understanding of the epidemic, areas of highest incidence, and positivity rate. Shawn Carney, Services Program Supervisor, discussed the role of Services Program staff in linkage to

care, medication access and medical case management. Dinner and Karen's presentation of the Comprehensive Plan completed the day.

Day two began with review of By-Laws & discussion on the issue of attendance & quorum. A timeline for meetings and work tasks was developed for the year. The timeline is attached. Discussion was held concerning rotation of meeting location sites with invitations to community partners to attend. The decision was made to give committees the flexibility to invite individuals to work sessions if a broader perspective is needed.

Mahri Bahati presented on high impact activities. Mark Royse reviewed the task of the members to develop recommendations for the DPH and outline their work in the Annual Report which is submitted to DPH and the Legislature. Additional tasks are to review and update the Comprehensive Plan, identify gaps in prevention outreach, collect data which will be the foundation for recommendations, develop a set of advocacy action items, write the KHPAC Annual Report, review the HRSA application and make recommendation.

### **Agenda for Next Meetings**

June 10 – KHPAC mtg. AVOL Lexington – identify need priorities

July 15 - Recommendations to Staff- first written draft due

August 20 - KHPAC mtg. Laurel Co. H.D. - final draft

September 1 - Annual report due, interim progress report, and letter of concurrence

October - KHPAC mtg. N. KY mtg. – joint Comm. of Health & Welfare.

December - KHPAC mtg. Louisville, KY- Ryan White Application

### **Adjournment**

Meeting was adjourned at 1pm by Mark Royse. The next general meeting will be at AVOL on June 10, 2014, in Lexington, KY.

Minutes submitted by: Rebecca Stevenson

Approved by: Mark Royse, Gayle Yocum